



MINSTER LOVELL PARISH COUNCIL

www.minsterlovell-pc.gov.uk

Parish Clerk: Alexandra Molton

111 Walker Drive, Faringdon, SN7 7FY Email: info@minsterlovell-pc.gov.uk

Tel: 07712 250738

To: All Members of Minster Lovell Parish Council

You are hereby summonsed to attend an Extra meeting of the Parish Council to be held at Minster Lovell Methodist Church, Brize Norton Road, Minster Lovell on Thursday 1st August 2019 at 7.30pm for the transaction of the business stated below. The Public and Press are also invited to attend.

The Agenda is as follows:

- 1. Welcome / Members present and apologies for absence.**
- 2. Declaration of interest in agenda items.**
- 3. Parishioner's Public Participation (for questions and comments on agenda items).**
- 4. Update on Internal Auditor Report:**
 - a) To consider and approve the internal audit report.**
 - b) To consider and approve the Annual Governance Statement**
 - c) To consider and approve the Accounting Statements for 2017**
- 18. 'Around the Village' – matters not covered by other agenda items that need addressing or noting.**

Signed:

Alexandra Molton

Parish Clerk

Public Speaking Policy

Minster Lovell Parish Council recognises that communication with parishioners is valuable when making informed decisions and a Parishioner's Public Participation section is made available at the beginning of Council meetings for this purpose.

Please Note:

- o Public speaking will be allowed on any agenda item by parishioners of Minster Lovell, at the Parishioner's Public Participation section only. Thereafter public speaking is not permitted.*
- o Parishioners are permitted to speak for 3 minutes on Planning Applications and Decisions and a further 3 minutes on other agenda items. The time must be strictly adhered to and speakers are encouraged to practice their presentation in order to use the time constructively.*
- o Speakers are required to introduce themselves and confirm their address to the Council.*
- o Speakers should clearly outline their views concerning the agenda item.*
- o Representations should be confined to spoken comments only. Any written material, photographs or drawings should be provided before the meeting.*
- o Councillors, through the Chairman, can seek clarification only of points made by the speakers.*
- o Please remember that Council meetings are held in public and therefore, no comments of a personal, slanderous, defamatory or otherwise offence or abusive nature should be made.*

- o The Chairman of the Council has the right to stop anyone speaking if such comments are made and the speaker may then forfeit their opportunity to continue to speak.*